SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

HABRAGHAT MAHAVIDYALAYA, KRISHNAI

ASHUDUBI, KRISHNAI, GOALPARA
783126
www.habraghatcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Habraghat Mahavidyalaya is dedicated to the glorious memory of "Habraghat Pargana" a revenue village of the erstwhile Bijni Raj State, was formally inaugurated on the auspicious day of 29th August, 1979 with 61 students in Pre University class under the aegis of a Sponsoring & Governing Body with a view to catering to the need of higher education of vast rural backward area bordering Meghalaya state centering round Krishnai pre-dominantly inhabited by people belonging to S.C., S.T., O.B.C., M.O.B.C. and minority communities of alarming socio- economic condition.

The college is located in the vicinity of Krishnai just 1 K.M. South from the N.H.17 is affiliated to **Gauhati University in 1983** and was placed under deficit system of Grants-in- Aid w.e.f. 01-02-1986. The college has got permanent affiliation and has been registered **under 2 (f) & 12 (B) of UGC act 1956** w.e.f. March, 2006.

The college presently is offering TDC/FYUGP Course in Arts stream with Major/Minor in **Arabic, Assamese, Economics, Education, English, History and Political Science**. There are 15 UG Programmes having a total of 530 student Strengths and 21 Teaching Staff and 10 Non-Teaching Staff.

The College is situated in 37.5 Acres of campus area and 7245.32 square meters of Build-Up Area. There are sufficient numbers of building classified into 3 Blocks having 17 numbers of classrooms of which 6 are with ICT enabled and 2 are smart classrooms. There is one Language Lab, two Computer Labs and one Psychological Laboratory, one digital library in the College. Besides it has a wide Play Ground with Court of Badminton, Basketball, and Volleyball, a well equipped Gymnasium, two Hostels, one Canteen, one Seminar Hall and one Conference Hall. The college has signed a series of MoUs and collaborated with different institutions and agencies for student-teachers exchange and promoting research culture. The College has implemented FYUGP under NEP 2020 as per guideline of the affiliating university i.e. Gauhati University w.e.f. academic session 2023-2024. The College has been assessed and accredited by NAAC in 2nd Cycle with Grade B in 2016.

Vision

Our vision is to make the college an ideal Centre of Knowledge and Learning through imparting quality and value oriented education as well as promoting academic excellence.

Mission

Habraghat Mahaviyalaya, Krishnai is a rural college that was established in 1979 with the mission of catering to the needs of higher education to the students predominantly belonging to minority, S.C., S.T., & O.B.C. communities which was the need of the time. As such we are committed to reach the following goals and objectives:

1. To provide necessary infrastructure and learning resources for imparting quality education leading to higher education.
2. To create job opportunities by introducing new subjects and professional courses.
3. To reach higher education to the unreached.
4. To develop a sense of unity, fraternity and equality in the students so that they become the ideal citizen for India tomorrow.
5. To develop self confidence and leadership qualities of the students as required to face the challenges of life through various competitions and programmes related to their practical life.
6. To strive for all round development of the students through extracurricular activities.
7. To work for personality development of the students and for moulding of national character.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The institution has sufficient campus area as well as buildup area.
- There is cordial relationship among the stakeholders.
- The administration of the institution is very transparent, effective, flexible and efficient.
- The employees of the College are a part of administration. Friendly management and commitment of the College administration towards students' interests have created a friendly and conducive atmosphere.
- The administrative policies are flexible to adopt and implement the strategies preferably on need based.
- Increasing use of technology by the institution has made the official works more easier and transparent.
- The institution is open for all categories of students without any discrimination and takes initiatives for holistic development of the students.
- The recruitment mechanism of the institution is transparent and efficient. Hence, the faculties are highly competent and dedicated towards their duties and responsibilities.
- The teachers are aware of the latest developments in higher education. They welcome innovative ideas beneficent to the students, society and the institution and they are also interested in research activities for their academic development.
- ICT facilities, smart classrooms and infrastructure facilities of the institution have improved the teaching learning process.
- Friendly policies of the institution, especially for girl students and students from economically weaker background have benefitted.
- The institution works for maintaining a green campus with planting huge number of Teak Wood and other Plants.
- The college is fully under 24x7 CCTV surveillance.
- The institution has a Language Lab, Two Computer Lab and a Psychological Lab.
- The Library of the college is well equipped and updated to meet all the needs of the teachers and students.
- NSS Unit of the Institution is very active.

Institutional Weakness

- There is only one stream (Arts) in the College.
- The majority of the students are from poor socio-economic background.

- There is no auditorium building in the college.
- The College is in the crisis of Indoor Stadium.
- Number of teaching and non-teaching staffs is not sufficient.
- Number of boarders in the Hostels is negligible.

Institutional Opportunity

- There is large campus area for introducing new streams and Post Graduate Courses.
- The Alumni Association of the college should be registered under Societies Registration Act and should take more initiatives for the greater interest of the college.
- There is an ample opportunity to introduce new departments and Job oriented/Vocational Courses under Government initiatives.
- For the benefit of the stakeholders some facilities like Bank, ATM, Sub-Post Office, Book Stall, etc. can be established in the college campus.
- There is a scope for installing solar power facilities in the college for creating an eco-friendly campus.
- The college has a scope to buildup an indoor stadium for providing well equipped sports complex and sports facilities.
- There is scope for collaboration with Industries and NGO's for the overall community development in the neighboring areas.
- The institution has scope for organizing more innovative and research works by obtaining grants from funding agencies for pursuing research works can improve the research culture in the college.

Institutional Challenge

- Insufficient teaching and non-teaching staff for which it is difficult to complete the teaching as well as administrative activities within stipulated time.
- There is another challenge to implement FYUGP course as per NEP 2020 with a limited number of departments.
- It is difficult to maintain balance with curricular activities and co-curricular activities simultaneously required for all-round development of the students.
- Motivating students for higher education and competitive examinations.
- Difficult to keep pace with the students enrolled from poor and remote rural areas with the rapid growing higher educational scenario.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Habraghat Mahavidyalaya, Krishnai, is affiliated to Gauhati University and follows the curriculum prescribed by the affiliating university. The College runs only UG Arts Stream with 15 programmes at present. The College has introduced and implemented Choice Based Credit System (CBCS) from the academic session: 2019-2020 and Four Years Under Graduate Programmes (FYUGP) under NEP-2020 w.e.f. Session: 2023-2024.

The College ensures effective curriculum delivery through a well planned and documented process keeping in mind the programme outcomes and course outcomes. The Principal invites a staff meeting at the beginning of

academic session and prepares a road-map for the entire academic session, such as- preparation of academic calendar and class routine, college prospectus, organization of orientation programme, formation of different committees, mentor-mentee mechanism, etc.

For effective implementation of curriculum, the college applies different methods in addition of traditional lecture method, such as- group discussion, seminar/workshop, academic expert meet, faculty exchange programme, participative learning, experiential learning, project work and field visit, etc. Besides, the teachers use online modes like Google classroom, Zoom, Google Meet, etc. The teachers use ICT enabled classrooms as well as smart classrooms for effective teaching learning along with traditional classes. Moreover, there are facilities of E-Contents available for students in the college website and Digital Library website. The College conducts continuous internal assessment on the basis of class attendance, home assignment and Sessional tests.

The college offers Skill Oriented Certificate Course and Value Added Courses in each academic session. The respective departments with due permission select courses, design syllabus, teach, conduct evaluation and issue completion certificates.

The College integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the curriculum. Besides the prescribed curriculum and syllabus, the college efforts to integrate various cross-cutting issues through various programmes and activities catering the need and importance of the rural masses. Some departments offer project work/field works. The students submit reports on project work/field work as per guidance/supervision of the faculty of the respective departments.

The college collects feedback on curriculum and its delivery from various stakeholders, analyses, takes action and uploads on the college website.

Teaching-learning and Evaluation

Habraghat Mahavidyalaya, Krishnai, being a rural college situated in an area inhabited by people predominantly belonging to SC, ST, OBC & Minority Communities, has one of its main objectives to cater the needs of higher education to these people. The College adopts a transparent admission procedure and strictly follows the existing reservation policy of the Government for ensuring the enrollment of students from diverse socio-economic background and learning abilities. The average enrolment percentage of the students is 97.07% and 44.13% against reserved categories during last five years. The student-teacher ratio is 21:1.

The College lays importance on **Student-Centric Method** in teaching-learning. It encourages the students in active participation in teaching-learning and employs Experiential Learning Method, Participative Learning Method and Problem Solving Method along with Lecture Method. The college campus is fully Wi-Fi enabled. The teachers use Projectors, Smart Classrooms and other computing equipments for effective teaching-learning. Moreover, some teachers use virtual platforms like-Google Classroom, Zoom, Google Meet, etc. The Central Library of the College is updated with **N-LIST**, **in INFLIBNET** in which E-**Books, E-Journals**, etc. Besides, Study Materials like Recorded videos, Question Bank, PPT Bank, PDF Notes, etc. are available in the college website for students.

The average percentage of full-time teachers against sanctioned posts is 78.10% during last five years of which 37.38% are with NET/SLET/Ph.D.

The College follows transparent mechanism of internal and external assessment as per guidelines of the

affiliating university. In UG programme 20% is assigned for internal assessment and 80% for external assessment i.e., semester end examination. The internal assessment is done on the basis of class attendance, Home assignment and Sessional Test and grievances related to internal assessment are redressed at institutional level.

Programme Outcomes (POs) and Course Outcomes (COs) for all programmes are displayed on the departmental notice board and the college website. Attainment of POs and COs are assessed following continuous and comprehensive evaluation by class assignment, home assignment, Sessional tests, group discussion, mentor-mentee mechanism, external examination, feedback collection, student satisfaction survey and progression to higher education. The pass percentage of students during last five years is 81.67%.

Research, Innovations and Extension

Habraghat Mahavidyalaya, as an affiliated college under Gauhati University is essentially a teaching unit, though it has been taking initiatives for research, innovation and extension activities. The college has an **Innovation Council** and **Intellectual Property Right Cell** which have been working for healthy innovation ecosystem.

The College organizes Workshops, Seminars and Conferences time to time. It has organized 21 such activities during last five years. The faculty members of the college have more or less engaged themselves in publication and research culture, yet 7 numbers of teachers have published research papers in the journals as notified on UGC-CARE list during last five years and 46 numbers of teachers have published papers in books and chapters in edited volumes with ISBN number. 2 numbers of books with ISBN number have been published under the initiative of IQAC of the college entitled **"Prabandha Karani"** in 2019 and **"MELANGE"** in 2021. The NSS-Unit and Extension Education Cell of the college have organized 45 numbers of extension and outreached programmes with involvement of communities during last five years, which have sensitized the students to social issues for their holistic development. Some of such important programmes are- Voluntary Blood Donation Camp, Covid-19 Vaccination Camp, Japanese Encephalitis Vaccination Camp, Swachhata Mission, Establishment of Rural Bio-Resource Complex, Plantation Programme, etc. for which the NSS-Unit of the college have been appreciated/recognized severally.

The college has 10 functional MoUs with other universities, colleges and institutions to undertake Student/faculty exchange programmes and collaborative research activities. The College has conducted 35 numbers of collaborative activities during last five years.

Infrastructure and Learning Resources

Habraghat Mahavidyalaya, Krishnai, has a barrier-free and eco-friendly environment with 37.5 Acres of campus area and 7245.32 square meters of build up area. The College has adequate infrastructure and facilities for teaching- learning with 17 classrooms, out of which 6 are ICT enabled and 2 are smart classrooms and 3 numbers of well equipped Laboratories. The college has separate Principal's office, IQAC Office, Vice Principal's office, Office Rooms, Departmental Common Rooms, Examination Control Room, Distance Learning Centres, Canteen, Office of the Students' Union, NSS-Unit, Boys' Common Room, Girls' Common Room, 2 Hostels, Seminar Hall, Gym Centre, Office of the Extension Education Cell, Office the Guidance and Career Counseling Cell, Teachers Common Room, Office of the Alumni, Car parking, Cycle Shed, Ramp Facility, Pure Drinking Water Facilities, 24x7 Hours CCTV Surveillance, Wi-Fi enabled Campus as a means of

facilitating teaching-learning process and support services. College has a large play ground for games and Sports. 69.55%_of the total expenditure excluding salary has been utilized for infrastructure development and augmentation.

The Central Library is located in the first floor of Block-C spreading in an area of 6505 sq/feet which includes two Reading Rooms- one for students and the other for teachers, Reference section and one **E-Resource Centre**. It has a collection of **16885+ printed books** (Text Books and Reference Books), **10 Periodicals including 4 journals, 52 Manuscripts and 5 national and regional news papers. It** has an **Integrated Library Management System (ILMS) SOUL 2.00**. It provides access to e-resources through **N-LIST** as a part of **INFLIBNET**. The users can access **195000+ e-books and 6000+ e-journals,** further the users can access e-books through free **NDLI**. The **Online Public Access Catalogue (OPAC)** facility is installed in 2016. It has **D-Space Software** which is an open access electronic archive for collecting, preserving and distributing digital materials. There are a total of 88 computers and Laptops, 6 Projectors, 2 Interactive Panels, 2 Smart TV, 4 Wi-Fi connections with 50 MBPS, 1 Bio-metric, 9 Printers and Scanners, 2 xerox machines in the college. Out of 88 computers 54 are meant for students' uses. Student -computers ratio is 8:1.

Student Support and Progression

The College provides necessary support services to the students for acquiring learning experiences as well as for holistic development. The College supports the students to be benefitted by scholarship and freeships provided by the institution, Government-Scheme, etc. 80.54% of the students have been benefitted by scholarship and freeships. The college has organized 13 numbers of capacity development and skill enhancement activities during last five years for improving student's capacity of Soft Skills, Language and Communication Skills, Life skills and ICT skills. The Guidance and Career Counseling Cell of the College organizes guidance for Competitive Examinations, TET Coaching, Remedial Classes, etc. As a result 18.85% of students have been benefitted during last five years. The college has one active Anti-Sexual Harassment Committee and one Anti Ragging Committee for timely redressal of student grievances including sexual harassment and raging. The college takes initiatives for placement and progression of the outgoing students by Guidance and Career Counseling Cell. For holistic development of the students the college organizes various sports and cultural activities and encourages the students to participate in different events and meets in and outside of the college. The College provides necessary supports to the participate in the games & sports organized by other colleges, universities and organizations. As a result of which 3 numbers of students able shows their excellence in the **2nd International Karate Championship-2019** by wining **Gold Medal** in different weight categories.

The College has maintained good relation with the communities and ex-students. It has an active Alumni Association. The association has contributed to the development of the college through financial as well as other support services by organizing various programmes.

Governance, Leadership and Management

Habraghat Mahavidyalaya believes in transparent governance policies. The College is governed by the Governing Body(GB), formed by the Department of Higher Education, Government of Assam. GB is the Apex Body of the College that plans policies as per the rules and regulations of the Department of Higher Education and executes the developmental activities of the College. The plans and policies are framed by GB, involving various stakeholders to achieve the vision. GB, IQAC and the faculty members play important role in designing

and implementing quality policies in governance, management, teaching-learning, research and extension activities.

The College follows practices of decentralization and participative management system which is evident from its policies, administrative setup, appointment, service rules and procedures, etc. The College implements e-governance in its operations regarding Administration, Financial Accounts, Students Admission and Supports and Examinations. The College facilitates professional growth of employees via implementing worthwhile **Performance Based Appraisal System** framed by the Director of Higher Education (DHE), Assam. It has effective welfare measures for teaching and non-teaching staff and avenues for career development and progression by providing financial support. The teaching and non-teaching staff participates in Faculty Development Programme, Refresher's Course and Orientation Programme for updating their professional competency.

The College adheres with the financial rules and guidelines as laid down by the Government of Assam. The College made its best efforts for getting funds and financial grants from **Government of Assam** and different granting agencies such as- **UGC, RUSA and other sources for holistic development of the institution. The College adopts** adopts a fair and transparent method for mobilization of resources and optimal utilization of funds. It conducts **Internal Financial Audits** periodically by reviewing and cross checking of all expenditures and payments through internal auditors and **External Financial Audits** by a **Chartered Accountant (CA)**

The IQAC of the College undertakes quality initiatives for quality sustenance and enhancement among all the stakeholders. The significant quality assurance initiatives are holding of regular meetings of IQAC, Academic and Administrative Audits, Collaborative Activities, etc.

Institutional Values and Best Practices

Habraghat Mahavidyalaya tries to inculcate human values among the students through various practices. It believes on equity and equal development without any discrimination of gender. It looks in to gender equity & sensitization through curricular and co-curricular activities, facilities for women in the campus and other activities. With this purpose in view the college has set up a **Women Cell** and formed a **Prevention of Sexual Harassment Committee** and has been taking various initiatives every year for the promotion of gender equity. The college has conducted 12 programmes/activities on sensitization of gender equity. The gender equity & sensitization initiatives are reflected in the **Gender Audit,** 2018-19 to 2022-23.

The college believes on the principle of **"Nurture Nature for future"**. Hence, the College focuses on the energy saving practices and Green Campus initiatives,   which are reflected in the **Energy Audit** and **Green Audit** from 2018-19 to 2022-23. The institution has facilities and initiatives for green campus, energy saving measures, water conservation, disabled-friendly, barrier free environment etc. To maintain green campus, the college adopts various initiatives, like- plantation programme, installation of Nutri Garden, Herbal Medicinal Plant Garden, Teak Wood Plant, Rain Water Harvesting, use of LED bulb, etc. Besides, the college undertakes various environmental awareness programmes in and outside of the college campus. The College believes on 'Unity in Diversity' among the stakeholders and provides an inclusive environment to create communal harmony and tolerance by organizing various cultural programmes and celebrating national and international days. The college follows its own **code of conduct** which is displayed in the college prospectus and website and sensitizes the stakeholders toward the **code of conduct.**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	HABRAGHAT MAHAVIDYALAYA, KRISHNAI
Address	Ashudubi, Krishnai, Goalpara
City	Ashudubi Krishnai Goalpara
State	Assam
Pin	783126
Website	www.habraghatcollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Mantu Kumar Das	03663-291741	9435024669	-	habraghatcollege@gmail.com
IQAC / CIQA coordinator	Akbar Ali Ahmed	03663-291740	9854551300	29174-	akbaraliahmed1@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-03-2006	[View Document](#)
12B of UGC	01-03-2006	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ashudubi, Krishnai, Goalpara	Rural	37.5	7245.32

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arabic,Honours Course	36	HS or Equivalent	English,Assamese	30	14
UG	BA,Arabic,Regular Course	36	HS or Equivalent	English,Assamese	60	35
UG	BA,Assamese,Honours Course	36	HS or Equivalent	Assamese	60	59
UG	BA,Assamese,Regular Course	36	HS or Equivalent	English,Assamese	150	45
UG	BA,Assamese,Elective Assamese Regular Course	36	HS or Equivalent	Assamese	10	0
UG	BA,Economics,Regular Course	36	HS or Equivalent	English,Assamese	80	17
UG	BA,Economics,Honours Course	36	HS or Equivalent	English,Assamese	30	6
UG	BA,Education,Honours Course	36	HS or Equivalent	English,Assamese	50	50
UG	BA,Education,Regular Course	36	HS or Equivalent	English,Assamese	150	150
UG	BA,English, Honours Course	36	HS or Equivalent	English	30	11
UG	BA,English, Regular Course	36	HS or Equivalent	English	150	25

UG	BA,History, Regular Course	36	HS or Equivalent	English,Assamese	80	59
UG	BA,History, Honours Course	36	HS or Equivalent	English,Assamese	30	8
UG	BA,Political Science,Regular Course	36	HS or Equivalent	English,Assamese	150	139
UG	BA,Political Science,Honours Course	36	HS or Equivalent	English,Assamese	50	50

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				17			
Recruited	0	0	0	0	1	0	0	1	7	4	0	11
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				11			
Recruited	0	0	0	0	0	0	0	0	7	4	0	11
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				9
Recruited	5	0	0	5
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	2	0	5
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	1	0	0	3	1	0	5
PG	0	0	0	0	0	0	1	3	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	194	0	0	0	194
	Female	336	0	0	0	336
	Others	0	0	0	0	0
Certificate / Awareness	Male	22	0	0	0	22
	Female	28	0	0	0	28
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	7	3	7	2
	Female	5	5	8	5
	Others	0	0	0	0
ST	Male	7	7	30	10
	Female	8	15	43	7
	Others	0	0	0	0
OBC	Male	11	14	18	4
	Female	19	14	25	9
	Others	0	0	0	0
General	Male	58	59	87	32
	Female	69	67	104	56
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		184	184	322	125

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Habraghat Mahavidyalaya, Krishnai, is an affiliated College under Gauhati University, Guwahati-14. The College strictly follows the course and curriculum prescribed by the affiliating university. Considering the importance of Multidisciplinary/ Interdisciplinary knowledge for the students, the College has taken some initiatives for all round development of the student with introducing Add-On Courses such as- Certificate Course in Computer Application (CCA), Skill Oriented Certificate Course (SOCC) and Value-Added Course (VAC). The College has done its bit to transform itself into a multidisciplinary institution by implementing the CBCS curriculum since 2019, in which students can select any subject from any

	programme and also Skill enhancement course paper from any discipline. There is a compulsory Subject "Environmental Studies" in regular Curriculum in Degree Course which is flexible and innovative. The institution not only takes initiatives in curricular activities, it also takes initiatives by offering co-curricular activities and add-on courses. These initiatives offer students a chance for holistic understanding on other disciplines. The College has introduced many interdisciplinary/multidisciplinary courses as per guidlines of the affiliating University i.e. Gauhati University from the Accademic Session-2023-24 with a view to implement the NEP-2020. Now students have to select one Ability Enhancement Course (AEC), one Skill Enhancement Course (SEC), one Value Added Course (VAC), one Multidisciplinary Course (MDC) according to their choice. Besides, the NSS Unit of the College takes initiatives to participate the students in various community extension activities in the college, nearby schools and villages such as- Swachha Bharat Abhiyan, women empowerment, Blood Donation Camp, Vaccination, environmental awareness programmes, etc. Moreover, various days, ceremonies, festivals and programmes are organized in the college so that the students can go the surrounding areas and to meet the community.
2. Academic bank of credits (ABC):	Being affiliated to Gauhati University, Habraghat Mahavidyalaya, Krishnai adheres to the rules and regulations of the affiliating university, issues course completion certificates to the students. Considering the implementation of NEP-2020 the college has taken measures to register the students of BA 1st Semester (FYUGP) for ABC ID w.e.f. Academic Session- 2023-2024. Subsequently, the students have got ABC ID Cards which are approved by the Principal of the College and uploaded in the SAMARTH PORTAL.
3. Skill development:	Skill development is one of the most important areas, where Habraghat Mahavidyalaya strives to excell. The College has been continuing several skill-oriented Courses for capacity building of the students since 2016-17. Such as- Certificate Course in Computer Application (CCA), Skill Oriented Certificate Course (SOCC) by each department in Odd Semester, Value-Added Course (VAC) by each department in Even Semester. From the Academic

	Session-2023-24 the College has introduced subject-wise Skill Enhancement Courses with the conformity of the guidelines of the affiliating University as per provisions for implementation of NEP-2020. The Skill Enhancement Courses, introduced in the College, are- Asamiya Akhar Jotani, Data Collection and Presentation, Fundamentals of Disaster Management, Gender Sensitization, Panchayati Raj in Practice, Mental Health and Hygiene, Spoken Arabic, Byabaharik Asomiya, CV Writing and Interview Skill, etc. Students are encouraged to take at least on vocational course in online mode through SWAYAM, MOOCs, etc. The College has signed various MoUs with academic institutions and industrial agencies to provide a platform for skill mapping of the students. Besides, the College has been organizing workshops, awareness programmes, and events to enable and promote multiple skills among the students, farmers, women, elderly persons, residents of the adopted village and other stakeholders for the greater benefit of the community, such as-Digitalization of farmer, women and elderly persons, aquaculture, poultry farm, ICT Skill, etc. Teachers are also encouraged to participate in workshop, seminar, conference, FDP, etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Habraghat Mahavidyalaya is located in rural areas of Assam and affiliated under Gauhati University. The college runs courses only in Arts Stream and in both Assamese and English Medium. Students of the college are from multi- culture. Rabha, Bodo, Garo, tea-tribe, Muslim, Bengali students are there in the College. Courses are delivered in English and Mother Tongue Assamese. Though there is diversity among the students, the College attempts to create integrity among the students. The medium of instruction of the college is Assamese and English in UG level and the faculty members deliver lectures in bilingual mode. To create integrity among the students, different programmes like games- sports, festivals, cultural procession, literary activities, etc. are organized in the college. The Department of Arabic imparts the knowledge of Arabic language and literature along with the functional Arabic introducing Spoken Arabic as Skill Enhancement Course. The College Library accesses to valuable books of vernacular Indian languages to incline students towards Indian culture, different competitions like- Classical Music,

	Folk Songs, Dances, Bride-Groom Competitions, Traditional Dress Competition, Cultural Rallies, etc. are organized to show ancient Indian Traditions and Culture. Besides, the IQAC and NSS unit jointly observe International Yoga Day on 21st June every year and organize Workshop on Yoga.
5. Focus on Outcome based education (OBE):	The affiliating University frames and publishes the syllabi of all the courses of its affiliated colleges keeping in view the latest knowledge requirements. The syllabi mention the course outcomes. The College encourages student centric teaching-learning method for outcome based education. In the beginning of the academic session the College organizes orientation programme for students on programme outcome(PO), Course Outcomes(COs) and Programme Specific Outcomes(PSOs) which are uploaded in the College website. For attainment of programme outcomes as well as learning outcomes the college conducts continuous evaluations based on periodic test, surprise test, oral test, open book test, unit test, etc. The College emphasizes on experiential learning methods like- Field Study, Industry Visit, Visit to Higher Educational Institutions, etc. With regards to participative learning the College gives importance on hands-on training, team teaching, preparation of wall magazine, seminar, debate and quiz. Besides, Group discussion and Project works are implemented as problem solving activity. The teachers develop Teaching Learning Materials for the students, use ICT enabled classroom, Smart Classroom, Language Laboratory, Computer Lab and Psychological Lab as and when required, provide study materials like- PDF, Video Lectures, Recorded video, Downloaded Videos, Question Bank, etc. to students for learning.
6. Distance education/online education:	Habraghat Mahavidyalaya attempts to incorporate blended learning through hybrid mode. The College constantly makes efforts to incorporate Open and Distance learning in teaching learning process by organizing online classes and webinars. During the Covid-19 Pandemic the College conducted Online Classes regularly. The teachers used Google Class room, Google Meet, Zoom as online platform for teaching the students and shared study materials through Google Class room and WhatsApp groups. The IQAC and the Departments of the College conducted a series of National and International

Webinars during the pandemic period and since then the College is organizing constantly online classes as well as meetings and webinars. The College Digital Library has facilitated the students with E-consortium facilities like- N-LIST, NDL, etc. The College has one study centre of Krishna Kanta Handique State Open University (KKHSOU) and one study centre of Institute of Open and Distance Learning, Gauhati University (IDOL-GU) which offers U.G. and P.G. Courses where students can continue their education in distance mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club (ELC) namely Habraghat Mahavidyalaya Electoral Literacy Club (HMVELC) has been setup in the College in 2021, which has been working to sensitize the students about their rights especially Right to Vote in various elections.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the Principal of the College has formed the Club and has appointed Dr. Ibrahim Ali Bhuyan, Assistant Professor, Department of Arabic, as Co-ordinator and the President of the Students Union as Assistant Co-ordinator of ELC. Yes, the ELC of the College is functional. Yes, the ELC of the College is representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The following initiatives have been undertaken by the HMVELC to sensitize the students of the electoral process and voting rights. 1. Voter Awareness Campaign organized by HMVELC in association with NSS Unit. 2. Awareness Programme on New Voters Registration Process by HMVELC in association with Goalpara District Administration. 3. Observation of National Voters Day. 4. Awareness Campaign for Guiding the under privileged sections of society especially disabled persons and senior citizens.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in	Yes, the HMVELC has conducted an Voters' Awareness Drive at Bidyapara Village to make the youths above 18 years to make aware of their right to vote and process of registration for voters. Besides, the HMVELC has organized hands on training on

electoral processes, etc.	EVM for casting vote for new voters with the help of District Administration, Goalpara.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The HMVELC organizes awareness cum registration camp at Habraghat Mahavidyalaya in association with District Administration, Goalpara for 18+ age of students.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
450	656	439	509	582

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 45

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	21	19	24	22

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
48.92	40.95	221.16	23.55	13.62

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Habraghat Mahavidyalaya, Krishnai, is affiliated to Gauhati University, Guwahati. The College follows the course curriculum as prescribed by the affiliating university. The Certificate Courses are designed by the College itself.
- Admission Committee and Routine Committee along with the IQAC, look into the planning and implementation of course curriculum and ensure effective teaching learning.

Initiatives taken by the Institution to ensure effective curriculum delivery:

- The Principal invites a **staff meeting** at the beginning of the academic session to discuss the academic activities and prepares a **roadmap** for the entire academic session.
- **Academic calendar** is prepared in accordance with the academic calendar of the affiliating university and uploaded in the College website.
- The College **Prospectus** is published at the beginning of academic session, which provides various basic information regarding admission, programmes, courses of study, Examination details, rules and regulations for maintaining discipline, facilities available in the college and various activities for the academic session.
- The College organizes **Orientation Programme** for the newly admitted students.
- The **Routine Committee** prepares the **central class routine** for the session.
- The HoD of each Department prepares the **Departmental Class Routine, Unit Plan and Lesson Plan** in consultation with all the faculty members of the departments and allots classes.
- The departments maintain **Class Attendance Register** where the faculty members keep record of classes, units of syllabus taught on daily basis which helps to assess the progress of the course and ensures curriculum delivery.
- **Mentor-Mentee Mechanism** with special emphasis on advance learner, slow learner as well as remedial classes is implemented.
- For effective implementation of curriculum **Group Discussion, Departmental Seminar/Workshop, Academic Expert Meet and Industry Visit are organized.**
- The teachers use **ICT Enabled Classroom** as well as **Smart Classroom** for effective teaching-learning, along with traditional classes.
- **Participative Learning, Experiential Learning, Project Work** and **Field Work** in addition of lecture method are used.
- During **Covid-19 Pandemic** the teachers taught through **online Modes** using **Google Classroom, Google Meet and Zoom**. Study materials, recorded videos, downloaded videos, question bank; PPT, etc. are also provided to the students which are available in the digital library website.

Continuous Internal Evaluation (CIE)

- The College follows the norms regarding Continuous Internal Evaluation (CIE) as prescribed by the affiliating university.
- There is clear indication of conducting **Internal** as well as **External Evaluation** within stipulated period. The college follows this schedule and conducts Sessional Test Examination as a part of Continuous Internal Evaluation (CIE) as per detailed programme prepared for the purpose.
- For smooth conduct of **Continuous Internal Evaluation** a conduct committee is formed from among the teachers that make necessary arrangements for proper evaluation and maintenance of records of internal examination.
- The College conducts continuous internal assessment on the basis of class attendance, home assignment and Sessional tests.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 39

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses

of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 56.22

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
285	280	320	324	273

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Habraghat Mahavidyalaya follows the syllabus prescribed by its affiliating university, i.e., Gauhati University. The syllabuses include different cross-cutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the curriculum. Besides the prescribed curriculum and syllabus the college efforts to integrate various cross-cutting issues through various programmes and activities catering the need and importance of the rural masses.

Professional Ethics:

- The College prepares code of conduct hand book for Teaching Staff, Non-Teaching Staff, Librarian, Students and Alumni separately and distributes among them that inculcate ethical and moral values including quality of honesty, integrity, discipline, sympathy, empathy and the respect of each other.

Human Values:

- Attempts are made to provide human values among the students through courses in Arabic, Assamese, Education, English, History and Political Science.
- NSS Unit of the College organizes various programmes in and outside of the College to develop the spirit of brotherhood and to develop all-round personality of the students.
- The IQAC, the Teachers' Unit, Extension Education Cell and some Departments of the College organize various programmes like- Human Rights Day, Constitution Day, Blood Donation Camp,

International Yoga Day, awareness programme on Covid-19, Covid-19 Vaccination Camp, Encephalitis Vaccination, Chatra Divas, Free Health Check-up, Awareness on Digitalization, etc. to promote human values.

Gender Sensitization:

- Gender Sensitization is initiated through courses such as- Women and Society (**Education**), Women's Writing (**English**) and Feminism: Theory and Practice (**Political Science**).

- **Girls' Common Room** is equipped with adequate washrooms, running water facility, drinking water facility and vending machine with sanitary pad.
- IQAC, NSS Unit, Counseling and Career Guidance Cell, Women Cell and Prevention of Sexual Harassment Committee organize various activities for promotion of Gender Equity and Gender Sensitization.

Environment and Sustainability

- There is a compulsory paper on Environmental Studies in UG Programme. Besides, the Department of Education and Economics offer Courses on Environment and Sustainability.
- Promoting environmental awareness through plantation, Cleanliness Drive, Plastic Free Drive, etc.
- Celebration of World Environment Day and Swachha Bharat Abhiyan to create awareness on sustainable environment.
- Initiations are taken for **Green Campus** through Plantation of Teak Wood Garden, Green Audit, Medicinal Plant Garden, Nutri Garden, Rain Water Harvesting Plant, etc.
- Installation of **Birds Home** in the college campus for balancing Bio-Diversity.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 12

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 54

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 97.07

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
125	322	184	184	180

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
125	350	185	185	180

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 57.56

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
36	103	52	57	45

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
66	172	91	91	89

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 21.43

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Habraghat Mahavidyalaya lays importance on the interest and skills of the students. So, it gives emphasis on student centric method in teaching learning. The College encourages students active participation in teaching-learning and employs the following methodologies-

Experiential Learning:

- In Each year some Departments organize **Field Trips or Educational Tour** to eminent educational institutions and industry.
- Some departments visit places of historical importance, **Rivers, Hill stations** and **Wild Life Sanctuaries**, etc.
- **Lectures** on multiple themes are organized and eminent **Academicians/Experts** are invited for delivering lectures.
- **Skill Oriented Certificate Courses (SOCC)** and **Certificate Course in Computer Application (CCA)** continued by each department provide experiential learning.

Participative Learning:

- **Hands on training** is given to the students through Psychological Laboratory, Computer Laboratory and Language Laboratory.
- **Wall Magazines** published by each department twice in a year help the students to develop their creativity.
- The Departments organize **Seminar, Workshop, Group Discussion, Debate, Quiz**, student related activities, community related activities and observes important days for improving knowledge and experiences.

Problem Solving Method:

- **Project Method** used by the department of Arabic, Assamese and Education as a part of curriculum improves the skills of problem solving of the Students.
- **Group Discussions** organized by the departments generate ideas and promote communication and interpersonal skills.

Use of ICT Enabled Tools and Online Resources:

- The College campus is fully **Wi-Fi** enabled.
- Teachers use **Projectors, Smart Classrooms and Laptops** for effective teaching learning.
- During Covid-19 Pandemic virtual platforms like- **Google Meet, Zoom**, etc were used by the teachers for online classes.
- The Central Library of the College is updated with **N-LIST in INFLIBNET** in which E-**Books, E-Journals**, etc. are available.
- Besides study materials like **Recorded Videos, Downloaded Videos, PPTs, Question Bank with QR Code**, etc are also available in the college website.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 78.1

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	27	26	30	25

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 37.38

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	6	8	7

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Habraghat Mahavidyalaya follows transparent mechanism of internal/external assessment. Internal and external assessments are conducted as per academic calendar and guidelines of the affiliating university.

Mechanism of Internal/External Assessment:

- Internal and external assessment is conducted as per guidelines of the affiliating university. As per guidelines, in each paper in UG programme 20% is assigned for internal assessment and 80% is assigned for external assessment i.e., semester end examination.
- The mechanism and the criteria for internal and external assessment are informed the students through university website, college website, syllabus, orientation and class counseling.
- The internal assessment is based on the class attendance of the students and Sessional Examination, Home assignment, etc.
- For smooth conduct of the Sessional Test there is a conduct committee constituted as per decision of the meeting of the faculty members presided over by the Principal. The meeting also appoints an Assistant Officer In-charge to make necessary arrangements for collection of question papers, maintaining proper records of attendance, evaluations, etc. The examination is held as per schedule prepared for the purpose and the relevant information regarding the Sessional Test are notified in advance in the notice board of the College.
- Class tests and Home assignment are conducted by the concerned departments.
- Students' attendance records are properly maintained by concern departments and periodically displayed on the notice board. As per guidelines, 75% attendance of the students is essential for appearing external examination conducted by the affiliating university.

- After evaluation of answer scripts of sessional examination the answer scripts are shown to the students with detailed marks and remarks and suggestions for improvement.
- Finally, the obtained marks of internal assessment of the students are uploaded in the online portal of the university.

Grievance Redressal Mechanism:

- Grievance Redressal Mechanism of the college is time bound and efficient.
- Grievances are redressed at institutional level and university level. Grievances related to internal assessment are redressed at institutional level and Grievances related to Semester end examinations are redressed at University level.
- At the institutional level, there is a Grievance Redressal Committee under the Chairmanship of the Principal of the College. Students can drop their writing complaints relating to examination in the grievance drop box. The committee resolves the grievance through due procedure.
- The Committee holds a meeting under the chairmanship of the Principal and discusses the grievances of the complainants relating to attendance and marks obtained in the sessional examination, along with the respective head of the departments and resolve the issues.
- Students grievances related to external assessment i.e., semester end examinations and results are redressed at the university level.
- For this purpose the students submit an application to the principal stating the grievance. The Principal takes the initiation by forwarding the application to the University for necessary actions.
- If the students are not satisfied, they may apply for re-evaluation in a prescribed proforma to university and the university takes further actions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Habraghat Mahavidyalaya, Krishnai offers only TDC/FYUGP (Arts) Major/Honours and Regular/General programme. The Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are uploaded on the college website. To achieve the POs, the COs are designed on the basis of Objectives of Blooms Taxonomy- Cognitive Domain, Affective Domain and Conative Domain.

The POs include- Knowledge, Understanding, Thinking, Communication, Social Interaction, Intelligence and creativity, Character and Personality, Good Citizen, Ethics and Morality, Nationalism and International understanding, Environment and Sustainability, Self-direction and Life-long Learning, Preparation for the world of work. The COs of each courses are prescribed in the syllabi.

Mechanism of Communication of POs and COs:

- The Institution has an effective mechanism to communicate the teachers and students about the Programme Outcomes and Course Outcomes. The Principal convenes a meeting with the IQAC and Head of the Departments in the beginning of the session to discuss about POs and COs and any changes of the courses. If, any changes in the course the respective HoDs are requested to update the COs. The IQAC updates the POs and COs in the institutional website.

- The HoDs hold Departmental meeting and discuss about the POs, PSOs, COs and changes of the course if any.
- Faculties are requested to visit the institutional website as well as syllabi of the courses to acquaint with the current POs, PSOs and COs.
- IQAC conducts meet with the faculties to acquaint them about the POs, PSOs and COs and suggests them to adopt effective strategies so that the students can attain the objectives.
- To communicate the students with the POs and COs, IQAC of the college organize orientation programme for the newly enrolled students at the beginning of the academic session and discusses about the POs and COs. In addition to this, students are suggested to visit the institution's website, syllabi and to meet the departmental teachers.
- The departmental faculties are also requested to make clear the students about the POs, PSOs and COs during teaching.
- Faculty members, during the class hours inform the students about the scope and extend of the courses and its future opportunities. At the same time the faculties discuss about the Programme Outcomes and Course Outcomes.
- Further the departments display the POs, PSOs and COs on the departmental notice board.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

- Habraghat Mahavidyalaya offers courses in Humanities and Social Science in Arts Stream under UG (TDC/FYUGP) Programme. There are 7 (Seven) departments/subjects in major/honours and

general/regular courses. The teaching faculties teach the courses keeping in mind POs, PSOs and COs, so that the students can attain the same of their concerned subject.

- The Institution follows different methods and mechanisms of assessment for the attainment of Programme Outcomes and Course Outcomes on the basis of students' acquired knowledge, skills and abilities.
- The IQAC discusses and analyze the results of assessment and evaluation of the outcomes and suggests measures to improve teaching learning process to attain the desired POs and COs.

Methods and mechanism of Assessment:

- The Institution adopts **Continuous and Comprehensive Evaluation (CCE)** to assess the students.
- For attainment of the outcomes the institution conducts **Class Assignment**, **Open Book Test, Sessional Test** and **External Examination.**
- Tests are administered keeping in view the objectives of the courses, so that the outcomes of the students can be assessed.
- Students' performance in the regularly conducted **Group Discussion, Seminar, Workshop,** etc. is also used as a measure to assess the attainment of their learning levels.
- There is a **Mentor-Mentee Mechanism** with special emphasis on advance learners and slow learners. Students are grouped under mentors, who look into the performance of the students and assess them as well as takes initiatives for improvement.
- The institution has an effective **Mechanism** for **collecting Feedback** from students and alumni on curriculum, teaching-learning and teachers, which is also used as a tool to improve the attainment level of POs and COs of the students.
- Students' performance in **external examination** i.e. Final Semester examination is also used as an indicator of assessing the attainment level of learning of the students.
- Further, details of **Students' progression to higher studies** in different institutions, is also used as a tool of assessment of outcomes.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 81.67

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
76	93	81	84	107

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
100	102	93	103	142

File Description	Document
Institutional data in the prescribed format	[View Document]()
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document]()
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.49

File Description	Document
Upload database of all students on roll as per data template	[View Document]()

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Habraghat Mahavidyalaya has established an **Innovation Council (HMVIC)** and **Intellectual Property Right Cell (IPR Cell)** in 2021 and takes various initiatives for the creation and transfer of knowledge/technology.

- **Innovation Council** and **Intellectual Property Right CELL** of the institution organize various activities -relating to innovation, transfer of knowledge and idea, awareness on IPR, Industry visits etc. in association with NSS Unit and IQAC.
- **Innovation Council** of the institution encourages the students to participate in the activities and to prepare them for the world of work.
- **IPR Cell** of the institution organized a lecture on Intellectual Property Rights and tried to make the students aware of the Intellectual Property rights.
- **IQAC** of the college takes initiatives to develop the research culture among the teachers and

students. With this aim in view, the IQAC encourages the faculties to pursue PhD and to participate in National and international Seminar, workshop, Faculty Development Programme and conferences. Further, the IQAC organizes Seminars, workshops and webinars.

- **The Guidance and Career Counseling Cell** conducts various activities such as Coaching for Competitive exam, Lecture on Public Speaking Skills, Interview Skills, Collects and Circulates various placement notification among the students.
- To transfer the knowledge of technology among the students the institution has been continuing **Certificate Course in Computer Application (CCA)**. Besides the IQAC and NSS Unit has organized workshop on Digitalization for Students, Women, Farmers and Elderly Persons.
- The institution has introduced various **Skill- Oriented Certificate Courses (SOCC)** to create the job opportunities among the students.
- The Institution organized awareness programme on Establishment of Rural Bio-Resource Complex through Integrated Acqua-Culture Practices of Goalpara, the inspirational District of Assam, sponsored by **Department of Bio-Technology, GOI**.

Outcomes:

- Two Edited Books in Chapters with ISBN namely- **Prabandha Karani** (978-93-88593-48-9) and **Melange** (978-93-93881-96-0) have been published.
- Two faculties of the institution have been awarded **Ph.D** Degree from Gauhati University in 2022 and other five faculties have been pursuing **PhD** in various Universities.
- **9** Nos**.** research papers in UGC CARE Listed Journals and 46 nos. of Chapters in Books with ISBN have been published and 27 teachers have been participated in National and International Seminars & Workshops.
- A good numbers of students are benefitted to place themselves as self employed.

A large number of people from the community have been well acquainted with the use of technology in agriculture and digital transaction.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 21

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	2	9	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.02

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	07	14	19	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Habraghat Mahavidyalaya, Krishnai has been promoting participation of students and faculty members in various extension activities and community services for holistic development of the neighborhood community. The students are encouraged to take active part in the programmes to develop the sense of social responsibility. The institution has undertaken various extension activities in the nearby areas and adopted villages through IQAC, NSS Unit, HMV Teachers' Unit, Extension Education Cell, Counseling and Career Guidance Cell etc.

The significant outcomes of the extension activities conducted in the neighborhood community and adopted village are mentioned below:

- Workshop and Awareness Programmes on **Human Rights, Child Rights, Right to Vote, Right to Education, Human Trafficking** organized by IQAC, NSS Unit, Extension Education Cell made aware of the students and people of the nearby areas about their rights.
- **Swachhata Mission/Cleanliness Drive** organized by IQAC and NSS Unit in the College Campus and Balbala HS School, Bidyapara ME School made the students aware of the

cleanliness.

- Programmes **Relating to Environment** such as- Observation of World Environment Day, Plantation Programme, Disaster Management, Visit to wildlife sanctuaries, Hill Stations, Rivers, etc. enhanced the knowledge of the students about environment and made them aware of the environment.
- Workshop and Awareness Programmes **Relating to Women** such as- Sexual Harassment at Workplace, Domestic Violence, Mahila Sabalikaran, Digital Efficiency for Women, Self-Help Group, etc. organized by IQAC, NSS Unit and Extension Education Cell helped the women to be aware of at workplace, to know about the law relating domestic violence and to be self sustained.
- Workshop and Awareness Programmes **Relating to Health** such as- Covid-19 Vaccination, Japanese Encephalitis Vaccination, Abuse of Drugs, AIDS, Blood Donation cum Awareness Camp , etc. made aware of the people about the need and importance of health.
- **Field Visit to Educational Institution** like- Bodoland University, Gauhati University, University of Science and Technology Meghalaya and Total Literacy Campaign at Chakudhuwa, etc. helped the students to know about the broader field of education.
- Programmes Relating to **Economic Dimension** like- Industrial Field Visit, Industrial Visit to Central Institute of Technology-Kokhrajhar, etc. made the students economically aware.
- Programmes like-
- **Seminar on Social Responsibilities and Students** develop the sense of social responsibility of the students.
- Visit to **Historical Place of Importance**, like- **Sri Surjya Tample**, has improved the knowledge of archeology.
- Programmes like- **Celebration of Yoga Day, Workshop on Yoga in Stress Management**, organized by IQAC and NSS Unit of the College has improved the mental health of the students.
- **Workshop and Programmes Relating to Culture**, such as- Folk Culture of Goalpara District, One Act Play, Cultural Exchange Programme, etc. helped to develop the integrity of culture among the students.
- Awareness programme on **Establishment of Rural Bio-Resource Complex through Integrated Aqua-Culture Practice** at Goalpara, the aspirant District of Assam, Awareness Programme on **Use of Technology in Agriculture**, etc. helped the students to be economic independent.

- Moreover the IQAC of the College took initiatives to increase the extension activities in the neighboring villages.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institution has undertaken various extension activities in nearby areas and adopted villages through

IQAC, NSS Unit, HMV Teachers' Unit, Extension Education Cell, etc. Though the institution has not received any rewards from Government and Government recognized Bodies but it has received recognition and letter of appreciation from various Government Recognized Bodies and Non-Government Organizations. Some of such recognitions/appreciations are-

- **Social Development Society, Assam**, has recognized the initiatives of NSS-Unit Habraghat Mahavidyalaya for implementation **Swachhata Abhiyan** in an outside of the institution.
- **Humanity First (The Blood Donors' Group),** has appreciated for organizing voluntary blood donation camp in the college premises.
- **Bidyapara M.E. School** and **Balbala HS School** have appreciated the IQAC and NSS-Unit of the College for their initiatives for Cleanliness Drive, plantation and awareness programme for sustainable environment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 5

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	2	0	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Habraghat Mahavidyalaya, Krishnai, has a barrier-free and eco-friendly environment with 37.5 Acres of campus area and 7245.32 square meters of build up area. The College has adequate infrastructure and facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc. to enhance the quality of teaching-learning. Even the College expands its infrastructure systematically and continuously over the years as per requirement.

- **Classroom:** There are 17 classrooms in the college, out of which 6 are ICT enabled classrooms and 2 are smart classrooms. The classrooms are of different dimensions adequate to accommodate the strength of students.
- **Learning Management System (LMS):** There is a Learning Management System embedded with the website http://habraghatcollege.digitallibrary.co.in/ of the Digital Library of the college, where PPTs, Study Materials, Recorded Videos, Downloaded Videos, Question Bank, etc. are uploaded.
- **Laboratory:** The College has 3 well equipped laboratories, out of which one is Language Lab, one is Computer Lab and one is Psychological Lab. The Language Lab and the Computer Lab is well equipped with computers having Wi-Fi and LAN facility. The Psychological Laboratory is well-equipped with 13 Tachistoscopes, 7 Memory Drum Apparatuses, 8 Mirror Drawing Apparatuses, 21 Stopwatches, Screens, Maze Learning Apparatus, Puzzle Boxes.
- **Computing Equipments:** There are total 88 computers, 8 Printers, 5 Scanners and 2 Xerox machines in the College at present.
- **Cultural Facilities:** There are adequate facilities to foster the cultural potentialities of the students by organizing various cultural activities, such as- Classical Music, Folk Songs, Dances, Bride-Groom Competitions, Traditional Dress Competition, Cultural Rallies, etc.
- **YOGA Practice:** The IQAC and NSS Unit of the College provide facilities for organizing Workshops on YOGA and celebration of International Yoga Day every year.
- **Games and Spots Facilities:** The College has a specious playground for Football, Cricket and athletics. There are separate Courts for Volleyball, Basketball, Badminton, and Kabaddi.
- **Gymnasium:** There is a well-equipped GYM Centre with Multi-Gym facilities and instructor to create sound body and mind of the students and faculties.
- **Seminar Hall:** There is an ICT enabled Seminar Hall with 100 seating capacity to hold meetings,

seminars, conferences and workshops for students and faculties.

Additional Physical Facilities:

- Principal's office
- Office of the IQAC equipped with computer and Wi-Fi facility.
- 7 Departmental offices
- One Examination Control Room
- BSNL optical fibre Wi-Fi Enabled Campus
- 24X7 Surveillance under CCTV in the Campus for ensuring safety and security.
- 2 Distance learning centre (KKHSOU and IDOL-GU)
- One Canteen
- One office of the Students Union
- NSS Unit.
- Guidance and Career Counseling Cell.
- 2 hostels, one for Boys and the other for Girls.
- Office for Alumni Association.
- Two vehicle Parking.
- One generator (DG set) to ensure uninterrupted power supply.
- Ramp facilities, Divyangan friendly toilets.
- Biometric System for attendance of the staff.
- Vending Machine with sanitary pad.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 72.95

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
27.10	18.55	200.26	8.1	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Central Library of Habraghat Mahavidyalaya is located in the first floor of Block-C spreading in an area of 6505 sq/Feet which includes two Reading Rooms- one for students and the other for teachers, Reference section and one Computer Lab.

- The Library has an Management Committee constituted as stated below-

1. Chairman: The Principal
2. Member Secretary: The Librarian
3. Members: Seven members from teaching staff.

- The library has a collection of **16885+ printed books** (Text Books and Reference Books), **10 Periodicals including 4 journals, 52 Manuscripts and 5 national and regional news papers.**
- The library has an **Integrated Library Management System (ILMS) SOUL 2.00**.
- There is an **E-Resource Centre** in the Library.
- The Library provides access to e-resources through **N-LIST** as a part of **INFLIBNET**. The users can access **195000+ e-books and 6000+ e-journals,** further the users can access e-books through free **NDLI**.
- The **Online Public Access Catalogue (OPAC)** facility, Installed in 2016, is available in the library which helps the users to search the books easily.
- The library has a Digital Library Website (http://habraghatcollege.digitallibrary.co.in) which provides all the information of the library as well as the Institution.
- The Library has **D-Space Software** which is an open access electronic archive for collecting, preserving and distributing digital materials.
- The Library preserves **Dissertation, Doctoral Theses, Back Volume of Journals/Magazines and News Papers.**
- In reference section of the library **Encyclopedia, Dictionaries** and different **Guide Books for Competitive** examinations.

- There is a **Question Bank facility** in Library (both in print and digital) where end semester examination question papers are stored for the students and teachers.
- The **Computer Lab** in the library is connected with **Wi-Fi facility** for the students.
- The Library has a **XEROX Machine** to provide Xerox facility to the students and faculties at a nominal cost.
- **9 CCTV cameras** are installed in the library to ensure optimum surveillance.
- One **Fire Extinguisher** is installed in the library for safety.
- The Library has Membership of **DELNET** consting number **IM-8542**

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- IT facilities of Habraghat Mahavidyalaya are frequently updated in consultation with Software Firms namely **S.S. Technologies, Guwahati and AMTRON-Guwahati**.
- The whole campus of the Institution is **Wi-Fi enabled**. The **BSNL Broadband Optical Fiber Connection** service was updated with a bandwidth of 60.0 MBPS.
- The Institution has a **user friendly website** (www.habraghatcollege.in). The website is updated regularly. The website displays Mission & Vision, Notice Board, Programmes, Faculty Members, IQAC, Library, etc.
- The Institution opened an **admission portal** for online admission (http://habraghatcollegeonline.co.in/) embedded in the institutional website in 2020. Now, students' admission process is done through **SAMARTH Portal** as per instruction of the affiliating university w.e.f 2023-2024 and Employees data management are also made through **SAMARTH portal**.
- Examination form-fill up and internal marks submission is done through online **GUIUMS** and **ONLINEGU.IN** portal.
- Traditional classrooms are developed into **ICT enabled classroom** for improving the quality of teaching and learning process by incorporating **two Smart Classrooms** in 2022 and **six Projectors**.
- **Study Materials, PPT, Question Bank,** etc. are uploaded in the e-content tab of institutional website.
- During Covid-19 Pandemic **Google Classroom, Google Meet, ZOOM,** etc. apps were used for online teaching and learning.

- **Online Attendance system** was introduced for students in 2021 replacing the traditional attendance recording system.
- **Biometric Attendance system** was introduced for faculties in 2019 replacing the traditional attendance recording system.
- Communication with the faculties and students is made with **E-Mail and WhatsApp**.
- The library has an **Integrated Library Management System (ILMS) SOUL 2.00**. It provides access to e-resources through **N-LIST** as a part of **INFLIBNET**. The users can access **195000+ e-books and 6000+ e-journals.** Further the users can access e-books through free **NDLI**.
- The **Online Public Access Catalogue (OPAC)** facility, Installed in 2016, is available in the library which helps the users to search the books easily.
- The library has a **Digital Library Website** (http://habraghatcollege.digitallibrary.co.in) which provides all the information of the library as well as the Institution. It has **D-Space Software** which is an open access electronic archive for collecting, preserving and distributing digital materials.
- Salary and other financial benefits disbursement to the employees are made through **FINASSAM** portal. Again all the retirement benefits to the retired employees, such as DCRG, Leave Encashment, GPF, etc. are disbursed through **FINASSAM**. GPF/NPS money of the employees is deposited to the concerned account of the employees through FINASSAM.
- All proposals relating to the College and employees, to be communicated/submitted to the office of the Director of the Higher Education (DHE) are made through **E-Mail**.
- The Institution uses **KRITAGYATA Portal** for submission of proposal of pension and other retirement benefits of the retired employees.
- The **Language Lab** is updated and used to train students in Spoken English to enhance communication skills.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 8.33

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 54

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 2.99

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1.8	1.99	2.15	1.25	3.22

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 80.54

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
421	502	428	363	409

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 16.58

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
393	44	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.5

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	9	13	13	8

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
98	150	104	145	189

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.12

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	9	1	2	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	3

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Though the institution is situated in rural area with only Arts stream, the institution has been taking initiatives to fulfill the need of the higher education of the local communities. The institution has a good relation with the communities and ex-students of the college. The institution has an active alumni association with more than 150 members. Alumni can register their name in Habraghat Mahavidyalaya Alumni Association both in offline and online mode. For online registration the alumni may visit the college website. Some of the members have been enlightened in different professions, such as- **Teaching Profession, Banking Profession, Legal Profession, Police and Defense Services, Business, Journalist,** etc. The institution has some notable alumni, such as- Mr. Dulal Saha, serving as **Magistrate**, Mr. Harkanta Nath, serving as **Principal**, Bardhamal H.S. School, **International Karate Champions** Mr. Enamul Hoque, Saidur Rahman Syed and Hamidur Rahman. The association works as a bridge to minimize the gap between the institution and the former students.

The Alumni Association contributes the college in following ways:

- The Association is related with IQAC of the College and provides needful advice and suggestions.
- The Association organizes various programmes, such as- Orientation Programme with fresher's, Workshop on Assamese Drama, Awareness Programme on Covid-19 appropriate behavior, etc. for the development of the students and society.
- Distinguished Alumni are invited as guests and judges for different events in different occasions.
- They provide financial contribution for purchasing materials like- **Almirah, Table-Chair, Victory Point,** etc. so far as possible.
- The Association comes out, as and when the college required for assistance and they support the College as their level best.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Habraghat Mahavidyalaya, a rural College, is governed by the Governing Body (GB) which is formed by the Department of Higher Education, Government of Assam. GB is the Apex Body of the College that plans policies as per the rules and regulations of the Department of Higher Education, Govt. of Assam and executes the developmental activities of the College. The plans and policies are framed by GB, involving various stakeholders to achieve the vision. GB, IQAC and the faculty members play important role in designing and implementing quality policies in governance, management, teaching-learning, research and extension activities. The involvement of the leadership is clearly visible in ensuring the execution of the action plans for the fulfillment of the mission.

Vision: Our vision is to make the college an ideal Centre of Knowledge and Learning through imparting quality and value oriented education as well as promoting academic excellence.

Mission: Habraghat Mahaviyalaya, Krishnai is a rural college that was established in 1979 with the mission of catering to the needs of higher education to the students predominantly belonging to minority, S.C., S.T., & O.B.C. communities which was the need of the time.

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in following institutional practices:

- Theme of the **College LOGO** is "**Tamso Ma Jyotirgamaya**" which means "**Lead us from darkness to light**", enshrines that the College has been working with the mission of catering to the needs of higher education to the students predominantly belonging to minority, S.C., S.T., & O.B.C. communities.
- The College incorporated into a multidisciplinary institution by implementing **CBCS Curriculum** in 2019 and has been implementing many **interdisciplinary/multidisciplinary** courses as per guidelines of the affiliating University i.e. Gauhati University from the Academic Session-2023-24 with a view to implement the **NEP-2020**.
- To **Sustain Institutional Growth,** the College has used ICT to implement e-governance in areas of operations viz. **Admission, Administration, Teaching-Learning,** etc.
- There is decentralized and participative management system for smooth conduct of all the affairs of the college. There are different Committees constituted for different purposes where in all the faculty members are involved and have the opportunity in participating in decision making process, such as- admission committee, library management committee, guidance and career

- counseling cell, grievance redressal committee, construction committee and others.
- The College endeavors to provide knowledge, skills and holistic understanding by conducting **add-on certificate courses.**
- The college has signed several **MoUs** with institutions and agencies for conducting collaborative activities.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Habraghat Mahavidyalaya prepares a perspective plan in the beginning of the session for its all-round development with due approval of Governing Body (GB) of the College. The plan is prepared keeping in mind the Seven Criteria setup by NAAC for quantitative as well as qualitative improvement of the College. The Plan focuses on the Curricular aspect, teaching-learning and evaluation, research innovation and extension activities, infrastructure and learning resources, student support and progression, Governance, leadership and management, etc.

Habraghat Mahavidyalaya is governed by the Governing Body (GB) of the College. GB is the highest decision making body of the College and is formed by the Director of Higher Education, Govt. of Assam. The administrative activities are controlled by Director of Higher Education, Govt. of Assam and academic activities are controlled by its affiliating university.

The College follows practices of decentralization and participative management system which is evident from its policies, administrative setup, appointment, service rules and procedures etc.

Policies:

To realize the vision and mission, the college prepares various policies, like- Admission Policy, Academic Policy, Infrastructure and Maintenance Policy, Student Support Policy, Faculty Empowerment Policy, Grievance Redressal Policy, Anti-Ragging Policy, Anti-Sexual Harassment Policy, Green Campus Policy, etc.

Administrative Setup:

- Governing Body is the apex body of the college which is at the top of the administrative set up.
- Principal of the College executes all the administrative activities of the College with the approval

of the GB.

- Vice Principal of the College, and ex-officio member of the GB works under the principal and looks into the academic activities of the College.
- IQAC of the College functions as driving force of ensuring quality as well as all-round development of the College in consultation with various sub-committees.
- Head of the Departments are responsible for looking after respective departments.
- Librarian is the head and custodian of the Central Library, who is the ex-officio member of GB and works with the support of library staff.
- The Office of the College works under Principal with a Senior Assistant who is supported by Junior Assistants, office Bearer and IV-Grade staff.

Appointment:

All recruitments are made as per UGC guideline and rule of Director of Higher Education (DHE), Govt. of Assam. The advertisement for filling up of a post is published in the Reading News Papers by the Principal with the approval of GB. The GB is entrusted with the authority to complete the interview process and the final appointment is made by the DHE, Assam as per proposal and recommendation of GB.

Service Rules and Procedures:

The College adheres with the service rules and regulations lay down by the DHE, Govt. of Assam. In case of promotion of the teaching staff. The Principal forms Departmental Promotion Committee (DPC) and holds DPC meetings for promotion after approval of the Vice-Chancellor of the affiliating university. Then the Principal submits the proposal to DHE with approval of the GB and finally the DHE approves the proposal.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

    1. Administration
    2. Finance and Accounts
    3. Student Admission and Support
    4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Habraghat Mahavidyalaya follows the **Performance Based Appraisal System** framed by the Director of Higher Education (DHE), Assam, time to time for professional growth of the faculties.

- The Teaching faculties regularly update their profile and they are encouraged to report their achievements, administrative responsibilities, student centered activities and research activities.
- The faculties prepare year-wise **Annual Performance Appraisal Report** of their achievement and activities and submit the same to the respective Head of the Departments.
- The faculties submit the report through the HoDs to the **IQAC** after completion of due years for particular Stage of promotion as per rule framed by DHE.
- The IQAC recommends constructive measures to improve holistic performance.
- Faculties who submit **Annual Performance Appraisal Report**, are assessed by duly constituted **Screening Committee** and are promoted based on **API** scores**.**

The College has the following welfare measures for teaching and non-teaching staff-

- **Leave Rule** allows the staff to avail CL, DL, EL, Maternity /Paternity Leave, and Child-Care Leave.
- **Retirement benefits** such as- GPF/CPF, DCRG, NPS, Leave Encashment (EL), Group Insurance for teaching staff and Non-Teaching Staff.
- **Staff Credit Fund (SCF)** available in the College, a contributory fund from which the members of teaching and non-teaching staff can avail financial support.
- The College has a **recreational room** where the employees have the facility to spend their leisure period.
- For physical fitness of the staff along with the students, well equipped GYM facility along with

Basketball Court and other sports facilities are available.

- There is **free health checkup** facility provided by free health checkup camps organized by NSS Unit of the College.
- There is **pure drinking water** facility for teaching and non-teaching staff.
- The College has **Canteen & Cafeteria** facility available for teaching and non-teaching staff of the College.
- The College provides well equipped **departmental common room**s.
- **One Laptop** for each department in allotted with internet facility.
- The **Central Library** provides separate reading room for faculties with **e-resource facilities**.
- The Departments are also equipped with **departmental libraries** for the faculties.
- **Wi-Fi Enabled** campus provides facilities to access internet for the staff.
- Habraghat Mahavidyalaya Teachers' unit also provides financial assistance in crucial time of the staff members.

Habraghat Mahavidyalaya provides following **avenues for career development/progression**-

- The College encourages and provides Financial Assistance the faculty members to enhance knowledge and skills participating in seminar, workshops and conferences.
- It also encourages topublish papers in National and International Journals with ISBN and ISSN. With this purpose the IQAC of the College has published collection of research papers and articles in the form of 2 (two) Books with ISBN entitled as **'Prabandha Karani'** and '**Milange'.**
- The College encourages and allowed to participate in Orientation Programme (OP), Refreshers Course (RC), Faculty Development Programme (FDP), etc.
- The College organizes National and International Seminars as well as different collaborative activities and encourages the faculty members to participate actively.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 14.95

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	1	0	1	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 19.39

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	12	6	5	2

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	12	12	12	12

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institutional strategies for mobilization and optimal utilization of resources and funds:

- Habraghat Mahavidyalaya adheres with the financial rules and guidelines as laid down by the Government of Assam.
- The institution receives funds and financial grants from **Government of Assam** and different granting agencies such as- **UGC** and **RUSA.** Besides**,** the institution generates funds from following sources:

1. **Admission Fee from students**
2. **Examination Centre Fee from students and tagged centres**
3. **Distance and Open learning Centres under KKHSOU and IDOL**
4. **College Canteen**
5. **Contribution and donation from Alumni and individuals**
6. **Interests accrued from bank balance**

- Major financial transactions are made through online mode. Salary and other financial benefits disbursement to the employees are made through **FINASSAM** portal and District Treasury, Goalpara.
- The institution adopts a fair and transparent method for mobilization of resources and optimal utilization of funds. Funds are utilized by DDO, the Principal with prior and post permission of the Governing Body. The Governing Body monitors utilization of all grants and funds for

development of infrastructure as well as augmentation.

- For optimal utilization of resources the institution Bids through tender in print media and institutional website before purchasing of some products.
- All purchases are done through purchase committee and construction committee under the monitoring of Governing Body following the rules for purchases.
- After the completion of the construction and purchasing of products a utilization certificate with authentic and verifiable proof of expenditure details are submitted to the Principal which are scrutinized by internal and external government auditing agency.
- The institution has an Accounts Branch headed by the Principal cum DDO, who is assisted by a Senior Assistant, keeps records of all expenditures and payments with valid documentation. It conducts **Internal Financial Audits** periodically by reviewing and cross checking of all expenditures and payments through internal auditors appointed by the authority.
- Moreover, the institution conducts **External Financial Audits** by a **Chartered Accountant (CA)** to maintain highest level of trust, transparency and integrity. The audit reports are submitted to the concerned authority. Audit objections if any, are considered carefully and appropriate explanations are made immediately through a written report and rectifications, if any, are made in the next financial year.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Since the establishment of IQAC, Habraghat Mahavidylaya in 2006 has been contributing significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

The initiatives for improving quality of academic and administrative performance of the college taken by IQAC are-

- IQAC **Holds Meetings Periodically** and prepares plan of actions in the beginning of the sessions.
- IQAC **prepares Code of Conduct Handbook** for various stakeholders.
- IQAC conducts **Orientation Programme** for newly admitted students.

- Conducts training for Non-Teaching staff on office management.
- **Reviews** periodically the teaching-learning processes and methods adopted by the teachers and suggests for necessary improvement.
- It looks into the departmental activities concerning **Teaching-Learning** such as- Teaching Plan, Lesson Plan, Mentor-Mentee System and other methods of curriculum delivery such as- Lecture, Seminar, Workshop, Group Discussion, etc.
- IQAC takes initiatives for **developing traditional classroom into ICT enabled classroom** for improving the quality of teaching and learning.
- Initiates **Innovative Pedagogies** such as- hands on training in laboratories, field visits and other experiential and participative learning.
- IQAC collects **Feedback** from the students, analyze and takes necessary actions and remedial measures.
- IQAC conducts **Memorial Lectures** and **Popular Talks, Seminars, Workshops** and **Webinars**.
- To **Promote Research Culture and Publication among the Teachers** IQAC makes various efforts, such as- Publication of Books with ISBN, Publication of Research Papers in Reputed journals, encourage the faculty members to participate seminars, workshops and conferences, encourages for pursuing Ph.D, and for undertaking Minor Research Projects.
- For capacity building of the students IQAC guides the Departments to continue **Skill Oriented Certificate Courses** (SOCC) **and Value Added Courses** (VAC) by each department. Besides these, under the supervision of IQAC one Certificate Course in Computer Application is continued.
- IQAC **Evaluates the Feedback and attainment of Course Outcome, Programme Outcome, Programme Specific Outcomes** at departmental level.
- IQAC initiates to **Sign MoUs** with Academic Institutions and Industrial Agencies and to conduct activities regularly.
- It encourages the **Guidance and Career Counseling Cell** to conduct various programmes for the benefit of the students involving Alumni.
- IQAC conducts various programmes in association with **NSS Unit and Extension Education Cell** relating to students and community.
- IQAC takes initiatives for **Water Conservation, Clean and Green Campus, Barrier Free Environment**, etc.
- IQAC initiates two **Best Practices** successfully in each year as per NAAC format.
- IQAC submits **Annual Quality Assurance Report** (AQAR) to NAAC.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**

4.Participation in NIRF and other recognized rankings

5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Habraghat Mahavidyalaya is very concerned towards the gender sensitization. It takes various measures for the promotion of gender equity. It looks in to gender equity & sensitization through curricular and co-curricular activities, facilities for women in the campus and other activities. With this purpose in view the college has set up a **Women Cell** and formed a **Prevention of Sexual Harassment Committee**. The college has been taking various initiatives every year for the promotion of gender equity.

- **Gender Audit** indicates a decline of gender gap in student strength. The Percentage of enrollment of female students were 57.90%, in 2018-19. the percentage of female students increased to 61.11% in 2022-23.
- Number of women in teaching staff is increased from 13.64% in 2018-19 to 19.05% in 2022-23.

- Gender Sensitization belongs to the curricular activities offered in the College as per instruction of its affiliating University. Courses offered in Social Science disciplines have modules of gender studies, for instances, **Women and Society- EDU-RE-6046** (Department of Education), **Womens Writing- ENG-HC-5026** (Department of English) and **Feminism: Theory and Practice- POL-06-02** (Department of Political Science)
- Each **Cell/Committee** of Habraghat Mahavidyalaya ensures inclusion of woman member.
- **Women Cell** and **Prevention of Sexual Harassment Committee** receive complaints of sexual harassment, make inquiry and takes time bound actions. The college promotes **Zero tolerance** for any form of discrimination in the campus.
- Administration of the College is sensitive to health concerns of women employees' pre and post partum. **Maternity and Child Care Leave** is sanctioned as per Government rules.
- The College has one **girls' Common Room** equipped with adequate washrooms, running water facility, drinking water facility and vending machine with sanitary pad. In addition there are 4 separate washrooms for women.
- One member of Students Union i.e. secretary of the **Girls' Common room** is reserved for woman.
- The college has a **well-equipped gym centre**. One female instructor is appointed for encouraging the girls' students.
- The College has a Girls Hostel with capacity of having 56 boarders.
- Entire College is under the Surveillance of CCTV for ensuring 24x7 safety and security.

The college has been taking following initiatives for promotion of gender equity through IQAC, NSS Unit, Counseling and Career Guidance Cell, Women Cell and Prevention Sexual Harassment Committee from 2018-19 to 2022-23 :

- Talk on Equal Opportunities for Women. (06-09-2018)
- Workshop on prevention of Sexual Harassment.(17-12-2018)
- Workhop on Beti Bachao Beti Padhao.(09-04-2019)
- Awarness Programme on Mahila Sabalikaran. (05-10-2019)
- Workshop on Sexual Harassment at Workplace. (18-02-2020)
- Popula Talk on Domestic Violence during Covid-19. (20-11-2020)
- Legal Awarness on Women and Equality. (11-12-2020)
- Awarness programme on Womens' Rights. (10-12-2021)
- Popular talk on gender equality and equity. (26/01/2022)
- A talk on the need of digital literacy among women. (8/03/2022)
- 3 days workshop for women on "Use of Mobile Applications for Digital Payment, E Governance Services, It Applications and Cyber Security". (13/06/2022- 15/06/2022)
- To observe International Womens' Day. (08 March 2023)

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Habraghat Mahavidyalaya is situated at Krishnai, a rural backward area bordering Meghalaya state predominantly inhabited by diversified people belonging to **S.C., S.T., O.B.C., M.O.B.C. and Minority Communities.** The College takes several measures to develop the inclusive environment, i.e. tolerance and harmony towards cultural, regional, linguistic, communal socio-economic aspects among the teachers and students.

- The institution provides free access to all sections of people of the society irrespective of gender, cast, creed, religion, language, etc. and strictly follows the reservation policy of the State Government in admission of the students and appointment of the staff for ensuring equal opportunities.
- The College provides free admission to Below Poverty Line (BPL) and Economically Weaker Section of the society as per Fee Waiver Scheme of the Government of Assam.
- The College provides scholarships to top five meritorious students based on the performance in Final Examination.
- The teachers deliver the curriculum in Bi-Lingual mode, i.e., Regional Language and English.

- The College endeavors to inculcate tolerance and communal harmony by organizing various programmes. It efforts to promote and pay respect to different culture and language.
- The College celebrates different religious festivals like- Saraswati Puja, Thithi of Sankardeva, Fateha-E-Dawaz-Daham, etc. to create religious harmony.
- The College organizes different cultural programmes and competition such as- Cultural Rallies, Bihu Song and Dance, Goalpariya Folk Songs, Rabha Folk Songs, Goalpariya Folk Dance, Rabha Dance, Jhumur Dance of Tea Tribe, Zikir & Zari, etc. during different occasions, especially the Annual College Week to promote cultural harmony.
- The students of the college participate in the cultural exchange programme organized by Assam College Teachers Association (ACTA) and Assam College Principals Council (ACPC) among the colleges of the District. Besides, the College observes different days, such as- world Environment Day, International Yoga Day, International Womens Day, Chatra Divas, etc.

The College initiates not only to provide the quality higher education to the students, but also takes following efforts to sensitize students and employees to the constitutional obligations for developing as good citizen of the nation.

- The College observes important commemorative days in the campus where all the stakeholders take participate spontaneously.
- The College organizes various programmes in connection with the Independence Day, Republic Day, Constitution Day, National Unity Day, National Voters day to sensitize about the values, rights and duties & responsibilities of a citizen.
- NSS Unit of the College enrolls students in every year and organizes various programmes and activities to foster the values of nationalism, patriotism and humanity amongst them. Besides, the unit encourages and sensitizes the students regarding their duties towards the society, need of swachhata and pollution free environment in the educational institutions and society.
- The College organizes various competitions such as- **Patriotic Song Competition, Dance Competition, Extempore Speech, Debate Competition**, etc. among the students to develop the sense of communal harmony and human values.
- To sensitize the students, the college conducts election to Students' Union every year and forms Students Union Democratically by the elected representatives.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-1

1. Title of the Practice: SELF-EMPLOYMENT GENERATION

2. Objective of the Practice:

- To help students realize the value of self-employment.
- To develop professional behavior among students and people in neighboring villages.
- To cultivate diverse skills among students.
- To foster economic independence among participants.
- To organize practical skill-building programs for self-employment.

3. The Context:

In response to the pervasive unemployment issue in society, the college aims to instill ideas of job opportunities and self-employment among students and nearby communities. Coordinated by the IQAC and NSS Unit, the college has conducted various awareness and practical programs both on-campus and off-campus. Key initiatives include:

- Awareness program on "Establishment of Rural Bio-Resource Complex through Integrated Aqua-Culture Practices at Goalpara, an aspirational district of Assam," sponsored by the Department of Biotechnology, Government of Indiaand the Department of Zoology, Gauhati University.
- Digital Awareness Program for Students, Women, Farmers, and Elderly People.(13-06-2022 to 15-06-2022)
- Economic Literacy Awareness by SBI Goalpara. (30-06-2022)
- IBM Skills Build program.(27-03-2023)
- Certificate Course in Computer Application (CCA)

4. The Practice:

The aquaculture project has been implemented in several phases:

- Initial planning and startup meeting with the college faculties was held on 11th Feb 2022.
- Follow up meetings with the faculties of the college were conducted. The faculties from the localities arranged different meetings with people from different areas in Goalpara in order to know about their interest in the project. Further, Dr. Ibrahim Ali Bhuyan has been selected as the representative of the college.
- Final meeting with stakeholders was held on 30th August 2022. In the meeting, the stakeholders' details were recorded for further procedure.
- Dr. Bhuyan along with the sponsor's representative visited sites and made selection of pond locations and decided on suitable fish species.
- Lastly fishesare delivered to beneficiaries and monitoring of fish growth and pond conditions is regularly done.
- Additionally, 3 days digital awareness program was conducted for students, farmer, women and elderly people from 13-06-2022 to 15-06-2022 to enhance their knowledge on digital need in today's market culture.
- Moreover, economic literacy sessions, IBM Skills Build initiatives, and CCA courses have been systematically organized to equip participants with essential skills for self-employment.

5. Evidence of Success:

- Increased number of beneficiaries deriving economic benefits from the aquaculture project.
- Enhanced skills and scientific knowledge among participants in fish farming practices.
- Successful completion and certification of CCA courses benefiting students in various professional fields.
- Improved digital literacy and skill development outcomes observed among participants across different sectors.

6. Problems Encountered and Resources Required:

Challenges faced include the risk aversion and fear of failure among students venturing into self-employment. Adequate funding, time, expert guidance, and sustained engagement were crucial resources required for successful implementation. Despite challenges, the college has strived to meet these requirements, successfully fostering a sense of self-employment among a significant number of students, with ongoing plans for future enhancements.

Best Practice 2

1. Name of the practice: INSTITUTIONAL SOCIAL RESPONSIBILITY

2. Objectives of the Practice:

- To fulfill the institution's mission of holistic education
- To instill a sense of social responsibility among students
- To prepare students as proactive, noble citizens who contribute to societal welfare
- To support and uplift disadvantaged communities

3. Context:

The College is committed to fostering growth not only from an academic standpoint but also in terms of social awareness and responsibility. It aims to develop students' understanding of crucial social values such as equality, liberty, fraternity, and cooperation. One of its core missions is to uphold and promote social harmony and peace. By integrating social responsibility into its curriculum, the institution strives to enhance students' awareness of their roles within society. It encourages them to critically assess and, when necessary, reconstruct societal norms using their intellectual abilities.

4. The Practice:

To instill a deep sense of social responsibility, the institution organizes a variety of impactful activities. These initiatives are designed to create a positive social environment that supports both academic and intellectual growth. Key activities include:

- **Adoption of Villages:** The institution has adopted underdeveloped villages like Guria Hirapara and Khardangof Molandubi Gaon Panchayat and Zira Gaon panchayatin 2016 and 2022 respectively providing resources and support to improve their educational infrastructure and living conditions.
- **Awareness Camps and Workshops:** Regular camps and workshops are held in and outside

campus to address and combat social evils such as child labor, substance abuse, and gender inequality.

- **Disaster Relief Efforts:** Donations are organized for flood-affected areas, and during COVID-19 lockdown including essential supplies like food, clothing, and blankets whenever required.
- **Book Donations:** The institution facilitates the donation of books to village libraries, promoting literacy and education in underserved areas.

5. Evidence of Success:

Evaluating the immediate success of social responsibility initiatives can be challenging, as their impact often unfolds over the long term. The true measure of success lies in the gradual development of students into socially responsible citizens. Feedback from community beneficiaries and increased public engagement with the institution's activities serve as indicators of success. The positive response from the general public and the noticeable improvements in the adopted villages and schools further highlight the effectiveness of these practices.

6. Problems Encountered and Resources Required:

While the initiatives are impactful, they do come with challenges:

- Limited Resources: Financial constraints and resource limitations often hinder the scale and scope of activities. Securing adequate funds and materials for large-scale projects remains a challenge.
- Coordination Issues: Organizing activities in remote or underdeveloped areas can be logistically complex, requiring careful planning and coordination.
- Sustained Engagement: Maintaining ongoing student and community engagement can be difficult, necessitating continuous motivation and organization.

To address these issues, the institution requires additional resources such as increased funding, stronger partnerships with local organizations, and improved logistical support. Enhanced community involvement and effective communication strategies are also essential for overcoming these challenges and ensuring the sustainability of social responsibility efforts.

File Description	Document	
Best practices as hosted on the Institutional website	[View Document](#)	

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness: 2022-23

Social Service

Habraghat Mahavidyalaya has decided to be committed to social service from the very beginning. In the fast pacing world of the 21st century, there is hardly any time to pause, stop and look back. The growing focus on the self and the urge to fulfill one's selfish desire has grasped the world. The digital media has parasitically hogged all the attention of the new generation. At such a time which is equally dark as it is bright, it is education that can bring significant change in molding the minds and understanding of the young minds towards an all comprehensive development not just of the individual but of the society. An education institution, which has a goal of spreading the light of knowledge aspires to streghthen the bond between the young and the old, the institution and the society.

Being a rural institution of Krishnai always aspires to serve the community. Social service, in fact, is a port folio offered in students' election and the motif behind is to provide services not just to the college but to the outside communities also. It is essential to mention that the college has an active cell of NSS whose motto is 'Not me but You'. Under the banner of NSS and Social Service, the college has been performing multiple programmes, campaigns, workshops etc to render multifarious services inside and outside the campus.

Some of the important activities for social services are:

- **COVID-19 Vaccination camps:** The college organised several free COVID-19 vaccination camps in the college premise. The college, thus, is joining hands in making the nation a COVID-19 free zone by imparting services to the best of its capacities.
- **Voluntary Blood Donation Camp:** The IQAC and NSS-Unit oraganised a volunatry blood donation camp on 19-09-2022 in association with Team Humanity, Goalpara. The faculties, the students as well as people from around the college joined hands to make it a grand success.
- **Adoption of Village:** The college has adopted a village named Khardang and has helped the village to develop academically as well as in many other ways. Primarily, the problems that are hindering the development of the village are tried to be identified. The college has arranged different awareness programmes on health and hygiene as well as it held different sessions on the need of education which have certainly contributed in the upliftment of the village. As a result, there is a significant number of students from the village enrollment in our institution.
- **Cleanliness Drives:** The Nss-Unit of the college arranges cleanliness drives both inside and outside the campus in areas like Krishnai Market and Krishnai weekly market. The aim is to send a message to the people that clean environment is essential for a healthy living.
- **Plantation Programmes:** The college has been celebrating world environment day every year with enthusiasm. In addition to these scheduled programmes, the college organised multiple plantation programmes thrroughout. Planting and taking care of the plants is what the college does in order to promote environment conservation. Moreover, the college has done Green Audit in order to keep track of the greenary inside the college campus. The college has a Teak Wood garden in its backyard which not only enhances the aesthetic beauty but also helps in keeping the air clean.
- **Continuation of composite fish firming:** Habraghat Mahavidyalaya has been rendering services related to aqua-culture to the unemployed youth of the district of Goalpara which has been sponsored by Department of Bio-technology, GOI. Although the college lacks in financial resouerces, but it has hosted all the programmes in this regard. The NSS Program Officer has

been taking responsibilities eversince in developing fisheries, hatcheries etc through this scheme among the unemplyoed population of the district.

- **Pragrammes for litearary activies:** The college keeps on organising poem recitation, extempore speech, drawing, debate and quiz competition from time to time for outside young students thereby encouraging them to participate as well as prosper in such literay skills.

- **Students? orientation programme to bring awareness about social responsibilities:** The college organises Seminar on "Social Responsibilities and Students" in conformity with the Birth Anniversary of Bodofa Mr. U. N. Brahma, the president of ABSU, as Chatra Divas on 31st March, 2023, for the students?s to make them aware about the need to understand one?s social responsibilities. Students are the pillar of the nations?s future, therefore, it is necessary for them to realise how they can contribute in the betterment of the society at large.

- **Sports and cultural programmes:** The College has been organizing various sports and cultural programmes in and outside, especially in the College Week. This year, the college has joined hands in hosting an inter-district football competition in the college playground. In addition to sports, the college has also organized different cultural programmes involving people from outside. 'Mukoli bihu' competition is one among several such events. Organizing such events and encouraging participants from outside the college brings this institution closer to the community. Additionally, the college also joins hands in organizing different events like cultural events and important days celebrations with outside agencies making the institution more approachable for general public.

- **Sewing training:** Paying attention to generate self employment, the college has allowed certain outside agencies to organize sewing training for interested students from the college as well as for people from outside. The college pledges to get involved with such agencies in future also which will especially emphasize on women's economic independence.

In spite of limited human resource, the college has not stopped to provide services to the community. Providing social service is an important aim of the institution and it has been doing so through conduction of various activities throughout. "Tamaso ma Jyotirgamaya" is the slogan of this institution which is dedicated in spreading lights among darkness. The Mahavidyalaya family walks hand in hand together with the community in contributing to an all round development of not just the community but of the nation.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

- The College has been offering 10+2 level (Higher Secondary) course in Arts Stream since the establishment of the college i.e. 1979. The College has been serving as Examination Centre for HS Examination of 10+2 level students of 2 other institutions.
- The College has been running a study centre of Krishna Kanta Handique State Open Univeristy (KKHSOU) both in UG and PG programmes.
- The College is also running study centre of Institute of Distance and Open learning (IDOL) under Gauhati University in various PG programmes.
- The Department of Assamese and History of the college has established a mini museum to preserve the cultural and historical artefacts.
- The College has been providing helping hands to the community during the crisis period especially during the Covid-19 Pandemic with foods, masks and contribution to Chief Minister's Relief Fund.
- Faculty members are involved as External Examiner, Interview Experts and Evaluator in neighboring colleges and institutions.
- The faculties of the college help the Election Commission during Parliamentary, Assembly and other Elections as Master Trainers and Polling Personals.

Concluding Remarks :

Habraghat Mahavidyalaya started its journey since the inception in 1979 with the maxim "**Tamso Ma Jyotirgamaya**" which means "**Lead us from darkness to light**" and the college has been trying to achieve the maxim with the whole hearted cooperation from all the stakeholders and optimal use of resources available. The sacrifices and aspirations of the founders of the institution and their dreams helped in shaping the institution's vision. In spite of several barriers, the college has not deviated from its mission & vision and has been trying to make the college an ideal centre of knowledge and learning as well as academic excellence.

With consistent guidance and support of the Governing Body of the College, the IQAC has prepared the Self Study Report (SSR) for the 3rd Cycle of Assessment and Accreditation. The IQAC will remember the kind and generous help extended by Governing Body, Office of the Principal, teaching and non-teaching staff, students, alumni, guardians and the people who are directly and indirectly extended their cooperation and support in the preparation of SSR.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :39 Remark : DVV has only considered courses of value added in nature and excluded vocational programs
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>310</td><td>295</td><td>345</td><td>345</td><td>367</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>285</td><td>280</td><td>320</td><td>324</td><td>273</td></tr></table> Remark : DVV has made changes based on 1.2.1
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 234 Answer after DVV Verification: 54 Remark : DVV has considered for the number for the academic year as per SOP
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
36	103	52	57	45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
36	103	52	57	45

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
172	172	124	98	98

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
66	172	91	91	89

Remark : DVV has made changes as per supporting documents shared by HEI correcting mismatch in the input.

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*
	3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	.20	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes based on the supporting documents shared by HEI

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**
	3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	4	0	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has only considered research papers with unique ISSN numbers and also listed on UGC CARE list

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	12	9	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	2	0	1

Remark : DVV has only considered extension and outreach program

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :0
Remark : DVV has made changes based on the supporting documents shared by HEI

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
59.863	20.4	202.005	15.6	22.45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
27.10	18.55	200.26	8.1	0

Remark : DVV has made changes based on expenditure for development on the Income and expenditure account

| 4.4.1 | *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* |

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7.86	8.32	8.57	6.17	6.99

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1.8	1.99	2.15	1.25	3.22

Remark : DVV has made changes basis the expenditure for maintenance of infra on the income and expenditure account

| 5.1.3 | **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** |

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
393	44	0	30	30

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
393	44	0	0	0

Remark : DVV has made changes based on mismatch in input and supporting documents

| 5.3.2 | **Average number of sports and cultural programs in which students of the Institution** |

participated during last five years (organised by the institution/other institutions)

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	23	0	26	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	1	1

Remark : DVV has grouped nearby dates considering one sports and/or cultural activity

6.2.2	*Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : DVV has made changes considering the screenshots for administration are not satisfactory

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	1	0	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	1	0	1	0

Remark : DVV has made changes only considering claims over 2000

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 39 Answer after DVV Verification : 45
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
91.893	50.489	230.185	43.04	44.96

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
48.92	40.95	221.16	23.55	13.62